

THE FARNHAM FILM COMPANY LIMITED

PRIVACY POLICY

25 April 2018

The Farnham Film Company retains certain restricted data for restricted and specific purposes. In general, this data is held off-line with access limited to Company members.

WEB SITE

The Farnham Film Company (we) do not use tracking services and do not collect tracking data on our web site. Server logs are kept, containing IP address and time and duration of visit to enable us to measure site traffic, and the logs are deleted every three months.

MAILING LIST

Our mailing list contains name and email address and is a double opt-in list. Since it has always been run as a double opt-in list, we have assumed consent from people whose email addresses are on the list. If you wish to check whether you are on the list and/or ask to be removed, please email [info@farnhamfilm.com](mailto:info@farnhamfilm.com), or contact us via the other methods displayed on the web site. The list is not and never will be shared with third parties and is used exclusively for the distribution of occasional informational and announcement mailings concerning the Farnham Film Company.

List data is kept offline or on a single secure mail server with no third-party access.

OFF-LINE

We will from time to time collect data in the course of research associated with our primary business, the production of film and television programming. This data may include contact names, and contact details possibly including email and postal addresses and telephone numbers, as well as any information relevant to the production in question. This data is always kept securely offline and is only accessible by members of the applicable production team. The data may be kept in a secure offline location indefinitely for possible future use including enquiries relating to the production.

If you believe that we might be retaining any information referring to you, please send an enquiry to [info@farnhamfilm.com](mailto:info@farnhamfilm.com) or contact us via the other methods displayed on the web site and we will tell you what information, if any, we hold, and destroy it if requested.